



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 TECHNOLOGY WAY, SUITE 102
CARSON CITY, NV 89706
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dcfs.nv.gov

DEPUTY DIVISION ADMINISTRATOR COMMUNITY SERVICES UNCLASSIFIED

RECRUITMENT OPEN TO: All qualified persons.

RECRUITING FOR: A full-time, unclassified position within the Division of Child and Family Services, Administration, located in either Las Vegas, Reno, or Carson City, Nevada depending upon the needs of the Division and the candidate selected. Sunshine and recreational opportunities are abundant throughout the state to include skiing, golfing, biking, off-roading, hiking, fishing and hunting and the area blends a mix of old-fashioned charm and history with modern cultural opportunities. Nevada offers community choices in high-energy city, peaceful suburban and quaint rural settings; excellent educational options for students in K-12, community colleges and universities; world-class entertainment and cultural events and unparalleled outdoor recreation opportunities.

The Nevada Division of Child and Family Services is seeking qualified applicants for the position of Deputy Administrator, Community Services. This is an unclassified position within Nevada State Government and is appointed by and serves at the pleasure of the Administrator of the Division of Child and Family Services.

The Deputy position is responsible for the leadership, direction, administration, and oversight of the Division's community services including rural child welfare, the Youth Parole Bureau, and community children's mental and behavioral health services. DCFS Community Services utilizes effective case management strategies to guide children and families toward success and independence using a strengths-based approach that respects family decision-making and honors the family's cultural values and practices. This is accomplished in collaboration with courts, community providers, advocates, and other system stakeholder.

The rural child welfare system includes child protective services in the 15 Rural counties of Nevada to include in-home services for families involved with the agency, child welfare services including placement and permanency services for youth in the custody of the agency. Oversight of mental and behavioral health services will include Wraparound in Nevada (WIN) for Children and Families, mobile crises response services, and various outpatient services. The Youth Parole Bureau caseload consists of delinquent youth committed to state youth institutions, youth on parole from such institutions, youth referred to Nevada for parole supervision from other states through the Interstate Compact (NRS 214), youth committed to the

Division of Child and Family Services who require both correctional and Mental Health residential treatment, and youth under the age of 12 who are committed to the Division of Child and Family Services for correctional care, but who cannot by law be placed in an institutional setting.

EDUCATION and EXPERIENCE: A Bachelor's degree or Master's degree with major course work in social work, psychology, criminal justice, business administration, public administration, or other field related to health and human services. The preferred candidate will have a minimum of 3 years successful management and leadership experience administering a comprehensive community service for children and families; demonstrate knowledge and experience in the law, theories, and principles related to children's services; program planning, development, and evaluation; public administration to include policy development and administration of a complex budget; the legislative process to include working cooperatively with legislators and supporting legislation, programs, and budgets before legislative committees; collaborating with governmental and private entities and families to develop and implement programs and services; OR an equivalent combination of education and experience.

In addition to critical leadership skills, the ideal candidate for the Deputy Administrator of Community Services will have experience in engaging public stakeholders, understanding case management legal requirements and best practices, connecting clients to community resources or helping to build community resources, and developing a caseworker workforce. A track record of building or improving systems in the community would be key. Due to the community nature of this position, someone with heightened interpersonal skills is preferred.

SALARY AND BENEFITS:

This position is compensated up to \$117,453 employer/employee paid retirement. Excellent benefits package including health, dental, and vision insurance, Public Employees Retirement Plan, three weeks paid vacation, three weeks sick leave, eleven paid holidays, and no state, county, city, or social security tax! In addition, relocation assistance may be available.

DCFS in genuine partnership with families, communities, and other governmental agencies provides support and services to assist Nevada's children and families in reaching their full human potential. We recognize that Nevada's families are our future and children, youth, and families thrive when they live in safe permanent settings, experience a sense of sustainable emotional and physical wellbeing, and receive support to consistently make positive choices for their family and the common good. DCFS is an extremely complex organization with incredibly dedicated and professional staff committed to serving Nevada's youth and families!

TO APPLY: Submit your detailed resume that includes a description of employment history; to include, name and addresses of employers, scope of responsibility, reasons for leaving, salary history, and professional references. Please include a cover letter which indicates how you heard about the position. If you heard about this position through a website, please specify which website.

DCFS Recruitment Manager
Division of Child and Family Services
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A criminal history check is required as a condition of employment. Open until recruitment needs are satisfied.